

Make two copies. Leave one with the seller and keep the other copy in project file.)

Attachment E

This is a guide-form. It should be revised to reflect the circumstances.

The **Notice to Prospective Tenant** or "Move-In Notice" must be provided to any tenants before they sign a lease or move into a project during the time of rehabilitation. That is from the time the application is approved through the time the project is completed.

Notice to Prospective Tenant

Grantee or Agency Letterhead

Date

Dear _____:

On (date) , (property owner) , submitted an application to the (grantee) for financial assistance to (acquire) (rehabilitate) (demolish) (convert) the building located at (address) . Because Federal funds are being used in this project, the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA) of 1970, as amended applies for tenants in residence at the time of application. However, as a new tenant, you will not be eligible for relocation benefits under the URA.

This notice is to inform you of the following information **before you enter into any lease agreement and occupy a unit at the above address:**

- C You may be displaced by the project.
- C You may be required to relocate temporarily.
- C You may be subject to a rent increase.
- C You will not be entitled to any relocation benefits provided under the URA. If you have to move or your rent is increased as a result of the above project, you will not be reimbursed for any such rent increase or for any costs or expenses incurred by you in connection with a move as a result of the project.

Please read this notification carefully prior to signing a rental agreement and moving into the project

If you should have any questions about this notice, please contact (grantee) , at (address and telephone number) . Once you have read and have understood this notice, please sign the statement below if you still desire to lease the unit.

Sincerely,

Name and Title

(Note: Signature form needed to be completed by the prospective tenant on following page.)

I have read the above information and understand the conditions under which I am moving into this project.

Print Name of Tenant(s)

Signature(s)

Address and Unit Number

Date